

CultureLabs

The Impact of Technology on ways of working: Information Sheet

25th of November 2020

CultureLabs is a European project funded under Horizon2020 (2018–2021). Working collaboratively across six countries, it will develop a platform to support cultural heritage institutions, civil society organisations, and public administrations who wish to work with communities of migrants and/or refugees **to share cultural heritage and understanding** as well as **supporting participation in culture**.

During the project the global pandemic has shifted the way we can work on Culturelabs. As a partner or associate with Culturelabs you will already be aware that collaborating with participants during 2020 has potentially further challenged our existing notions of facilitating and implementing innovative, participatory approaches. With a background aim of achieving social inclusion and community empowerment via interaction with cultural heritage, this particular study seeks to explore how you and your organisation have administered and facilitated community engagement projects using technology, whilst seeking to understand your novel (and potentially technological) ideas and approaches that facilitate social innovation in culture.

If you would like to know more about the project, please access the following link: <https://culture-labs.eu/>

Further information

Legal basis for research for studies. The University undertakes research as part of its function for the community under its legal status. Data protection allows us to use personal data for research with appropriate safeguards in place under the legal basis of **public tasks that are in the public interest**. A full statement of your rights can be found at <https://www.shu.ac.uk/about-this-website/privacy-policy/privacy-notice-for-research>. However, all University research is reviewed to ensure that participants are treated appropriately and their rights respected. This study was approved by UREC with Converis number ER27513464. Further information at <https://www.shu.ac.uk/research/ethics-integrity-and-practice>



Do I have to take part? It is up to you to decide if you want to take part. A copy of the information provided here is yours to keep, along with the consent form if you do decide to take part. You can still decide to withdraw at any time without giving a reason, or you can decide not to answer a particular question.

What will I be required to do? You will be asked a series of approximately 12 questions which relate to the impact of technology on your engagement and interactions with your community groups (participants) and will take place via the online platform Zoom. We will record this with your permission for research purposes only. **The interview will take no more than between 60-90 mins.** This data from this research will also partially help to contribute to the evaluation of the project.

What are the benefits of taking part in the research? A CultureLabs' objective is to enhance social innovation in culture, and expected benefits include wider participation in the cultural heritage discourse, social inclusion for vulnerable groups and other minorities, and improved cultural understanding and awareness. More specifically, the research activities here described and led by SHU aim at developing a more detailed understanding of the engagement processes undertaken by you as institutional stakeholders. We want to gain a detailed perspective in order to better understand the needs of both community members and institutional stakeholders.

Will anyone be able to connect me with what is recorded and reported? All of the information you provide us will be kept confidentially, and stored on our secure networks until the end of the project. Your responses will remain anonymous and your identity will be protected at all times. Only the research team (Professor Luigina Ciolfi, Dr Danilo Giglitto, Dr Eleanor Lockley, and selected individuals from partnered organisations inside the Project Consortium) will be able to access your information during the course of the study.

What will happen to the information when this study is over? Data will be stored for the duration of the project (3 years) plus 2 years for the dissemination of findings (research publications, etc.). The data will not be shared outside of the research team. The data may also be used to form project reports, presentations, and publications relating to the project.

When will I have the opportunity to discuss my participation? If you want to discuss your participation in this study you are welcome to contact our researchers at any time (contacts listed below).

How can I find out about the results of the study? CultureLabs deliverables are publicly available at <https://culture-labs.eu/>. You can also request to subscribe to our newsletter - just ask a member of our team. **All information drawn from the study will be anonymised.**

If you have any further questions about the study or wish to seek any further clarification please don't hesitate to contact the research team (details listed below).

We welcome your insight and involvement!



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Research Team Details:

Dr Danilo Giglitto (d.giglitto@shu.ac.uk; 07456635274)

Dr Eleanor Lockley (e.lockley@shu.ac.uk; 0114 225 6810)

Professor Luigina Ciolfi (l.ciolfi@shu.ac.uk)

You should contact the Data Protection Officer if:

you have a query about how your data is used by the University

you would like to report a data security breach (e.g. if you think your personal data has been lost or disclosed inappropriately)

you would like to complain about how the University has used your personal data

DPO@shu.ac.uk

You should contact the Head of Research Ethics (Professor Ann Macaskill) if:

you have concerns with how the research was undertaken or how you were treated

a.macaskill@shu.ac.uk

Postal address: Sheffield Hallam University, Howard Street, Sheffield S1 1WBT
Telephone: 0114 225 5555



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